



AUSTRALIAN AND NEW ZEALAND SOCIETY OF BIOMECHANICS

# ANZSB Regional Symposium Guidelines

Version 1.0

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Prepared by:

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Reviewed by:

ANZSB Executive Committee



### Overarching Principles:

Each region may host at most, one symposium in a metro location and one in a regional location as per the guidelines immediately below. Note: exceptions to some states and for New Zealand.

Maximum symposiums in each region per year that can be supported.

Queensland: Brisbane plus one  
New South Wales: Sydney plus one  
Victoria: Melbourne plus one  
Australian Capital Territory: Canberra  
Western Australia: Perth plus one  
South Australia: Adelaide  
Tasmania: One (location not stipulated)  
Northern Territory: Darwin  
New Zealand: Two (locations not stipulated)

Maximum of 14 symposiums per year in years when ANZSB is not running.

ANZSB Support of \$200 per symposium to be used for awards for winning student presentation. See below for rules on use of ANZSB funding for prizes.

### Prizes:

- Best Student Presentation: Certificate, \$200 (ANZSB funded)
- Best EMCR Presentation: Certificate
- Best Senior Presentation: Certificate (if awarded)

Hosts may choose to provide other awards, for example if they gain local sponsorship. Each category must have minimum three presentations for an awarded to be provided.

Note: ANZSB will provide a Certificate template that must be used for prizes.

### Duration:

The symposium is to be held over a one day, and held in person, hosts may, at their discretion choose to add a virtual option in addition to the in-person offering, but this is not required.

The symposium should be held in the usual ABC period of Nov/Dec period i.e., after semester 2 for 2 semester universities. Dates outside of this period may be considered by the Executive.

### Attendance requirements:

Attendance is to be free for current members, unless invited as a special guest speaker by the symposium organisers. Attendees who are not members will be required to join ANZSB, at a pro-rata amount, prior to attending.



### Sponsorship:

Each host may choose to seek sponsorship but is not a requirement. Such sponsorship may be used for catering or additional speaker prizes. Organisers must let ANZSB know of any such sponsorship arrangements.

### Suggested program:

The symposium should run as a single session only i.e., no parallel sessions.

The suggested program below is not mandatory and only provided as a guide. Organisers must provide ANZSB with a final program once known.

0900 – 0915 Welcome and Symposium Opening  
0915 – 1000 Opening keynote  
1000 – 1015 Break  
1015 – 1200 Free paper presentations (Student / EMCR / Senior)  
1200 – 1300 Lunch  
1300 – 1430 Free paper presentations (Student / EMCR / Senior)  
1430 – 1445 Break  
1500 – 1600 Free paper presentations (Student / EMCR / Senior)  
1600 – 1645 Closing keynote  
1645 – 1700 Closing

The focus of presentations should be student and early-mid career researchers. Senior researcher presentations are optional.

### Call for symposium hosts:

A call for hosts will be posted by the ANZSB and potential hosts must be present an application that addresses the above points. Each application will be considered by the Executive with a view to support as many regional symposiums as possible in line with the overarching principles.

### Contact:

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